**[title of committee] Committee Goal:**

[what is the goal of the committee]

**Background & Purpose**

[put in the purpose of this committee – what is it for and any other relevant information

**Committee:** Email [insert the email address – i.e. engagement@naygn.org]

**Board Sponsor:** [insert your position and email handle – i.e. Vice President, vp@naygn.org]

**Committee Lead Responsibilities:**

[list the committee lead responsibilities, if there are multiple lead positions list them out]

1.

2.

3.

**Committee Member Roles and Responsibilities**

[list the committee member responsibilities, if there are multiple positions list them out]

1.

2.

3.

**.**